



Upper Uwchlan Township
BOARD OF SUPERVISORS

May 15, 2012

4:00 p.m.

Minutes

Approved

In attendance:

Kevin Kerr, Chair

Guy Donatelli, Vice-Chair

Cathy Tomlinson, Supervisor

Cary Vargo, Township Manager

Al Gaspari, Codes Administrator

Jill Bukata, Treasurer

Kevin Kerr called the workshop to order at 4:00 p.m.

2011 Township Audit Report

Pam Baker, of Barbacane & Thornton, presented a summary of the Township's 2011 Audit, and recommended expanding our financial reporting next year.

The Opinion of this year's audit is that it was clean, everything is being properly recorded, a few minor issues were due to the personnel transitions in 2011 (Sandy Diffendal hired, Cheryl Neri passing, Karen Wertz resigning, Jill Bukata hired) and the Audit has been filed electronically with the DCED. The DCED looks across all Municipalities, noting trends, making comparisons, etc. Our debt is low compared to other growing townships. The only new recommendation this year is I.T. related, regarding password protocol.

We're reporting basic, required financial information (short-term perspective) and Pam would like to see us move forward to more detailed reporting (long-term perspective, value of assets, equity, etc.) which will benefit the Township by providing additional borrowing options, assist with long-term planning, show existing debt structure, to name a few. It would mean expanded audit work for Barbacane & Thornton.

Hickory Park Field #1 Lighting

Tom Graybill, Todd DiFonzo, and Todd Cottingham from GEYA and Matt Sterner of Musco Lighting presented a lighting plan for Hickory Park Field #1. GEYA has 600 children playing baseball, this is the premiere field for the particular ages GEYA serves, and they would like to host tournaments at the Park. GEYA would fund the project – from design through installation -- of (4) 60' masts/poles, which would support 18 light fixtures. Little League lighting specifications would be followed. Matt Sterner distributed information packets regarding "Green" fixture technology, which substantially reduces the number of fixtures needed to adequately light the field and reduces the "spill" onto neighboring property. The cost to use the lighting is \$12-\$18 per hour per field and their web-based program provides usage reports.

The lights would mainly be used in spring and fall for baseball, and the timing of use would follow the same rules as at Fellowship Fields.

The Supervisors would like the Park & Recreation Board, the Planning Commission, and the Township's Lighting Consultant to review and comment on this proposal, then communicate the details to the community, especially Hickory Park neighbors to make sure they are affected as little as possible (such as at Fellowship Fields where there have been no complaints), make sure costs

are in line for future Supervisors, etc. If approved, the Township would establish a specific account for the usage fees to fund repairs or replacement.

Steve McNaughton asked about "spill" or glare on the Turnpike. Mr. Stern it should not affect Turnpike travelers by the way it's positioned, but Township Staff will check with the Turnpike Commission.

Township Manager's Report

Cary Vargo summarized his monthly report, highlighting the following items:

Performance Measurement – Cary is evaluating tools/programs that will measure output and efficiencies of certain tasks in each Department.

Information Technology – evaluating software that will include modules for utility billing, Public Works/road/infrastructure, finances, GIS, etc. Each module is priced separately. Working with Departments to identify needs, wants, etc...

Park Road Pedestrian Bridge and Trail Phase III (Heather Hill to Hickory Park) is nearing completion. Phase IV (Hickory Park to Marsh Creek State Park) is coming along. McMahon will complete CMAQ Grant Application (Congestion Mitigation and Air Quality) and reiterate the connections with Eagleview Corporate Center and Marsh Creek State Park. We'll request \$766,000 for trail construction and Park Road improvements.

Frame Property Conditional Use - meeting with Toll to determine treated wastewater disposal options and what is more cost effective for the Township's infrastructure needs. The Supervisors will seek Municipal Authority and Planning Commission recommendations.

Bentley Systems' land development plan was introduced to the Planning Commission last week.

Wawa's addition of diesel pumps will be reviewed by the Planning Commission in June.

Bids are due tomorrow for a salt shed at the public works facility.

Byers Station Mews transition – Township Staff has worked diligently on behalf of the Mews residents. Orleans has agreed to repair all concrete-related issues. Gilmore suggests retaining \$10,000 of their performance bond until everything has been addressed.

Pension Plans are coming along nicely – Uniformed is +8.86%; Township is +8.83%.

Open Session

Guy commented that the Uppatinas School property is for sale.

Kevin commented on receipt of a letter from the Turnpike Commission regarding expansion near the Downingtown interchange.

Chief DeMarco advised the Board that the Department's Accreditation Manual is progressing through its second proofreading.

Adjournment

There being no further business to discuss, Kevin adjourned the workshop at 5:40 p.m. and the Board held an Executive Session regarding real estate.

Respectfully submitted

Gwen A. Jonik
Township Secretary